

Delegated Decisions by Cabinet Member for Transport Management

***Thursday, 20 June 2024 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 27 June 2024 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Martin Reeves
Chief Executive

June 2024

Committee Officer: **Democratic Services**
email: committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 18 July 2024*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to:
committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes from the Previous Meeting (Pages 1 - 14)

To confirm the minutes of the meeting held on 23 May 2024 to be signed by the Chair as a correct record.

5. Goring Parking Review 2024 (Pages 15 - 188)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/133

Contact: Mike Horton, Senior Officer – Parking Schemes
(Mike.Horton@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT5**).

The Cabinet Member is RECOMMENDED to:

Approve the following as advertised:

- a) New 'No Waiting at Any Time' (double yellow lines) restrictions, on sections of Glebe Ride, Lockstile Mead, Lockstile Way, Station Road, Valley Close and Wallingford Road, as advertised.
- b) New 'No Waiting Mondays to Fridays 10am - 11am' (single yellow lines) restrictions on sections of the north and north-west sides Lockstile Way, as advertised.
- c) New 'No Waiting Mondays to Fridays 3pm – 4pm' (single yellow lines) restrictions on sections of the south and south-east sides Lockstile Way, as advertised.
- d) In Cleeve Road, east side, downgrade the existing 'No Waiting at Any Time' (double yellow lines) to 'No Waiting Mondays to Fridays 10am - 11am' (single yellow line), as advertised.
- e) In Grange Close, sections of both sides, confirm the existing single yellow lines as a 'No Waiting Mondays to Fridays 10am - 11am' restriction, as advertised.
- f) New time-limited parking spaces, for up to 2 hours, no return within 1 hour, on Mondays to Fridays 8am – 6pm, and associated removal of 'No Waiting at Any Time' on sections of Croft Road, Manor Road and Thames Road, as advertised.
- g) New time-limited parking spaces, for up to 2 hours, no return within 1 hour, on Mondays to Fridays 10am – 3.30pm, and associated removal of 'No Waiting at Any Time' on sections of Cleeve Road, as advertised.
- h) In Cleeve Road, downgrade the existing time-limited parking spaces, for up to 2 hours, no return within 1 hour, from 8am – 6pm to change to 10am – 3.30pm, still on Mondays to Fridays, as advertised.
- i) In Glebe Ride, north side, the proposed time-limit for both the existing unrestricted spaces and the newly proposed spaces should be abandoned. However, the proposed removal of two sections of 'No Waiting at Any Time' (double yellow lines) towards either end, should proceed as advertised.
- j) In Thames Road, east side, the short section of parking in the layby, should be corrected within the new Traffic Regulation Order (TRO) maps to show it as unrestricted, as marked and signed on site.

6. Additional £5m Investment in Highway Maintenance (Pages 189 - 192)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/138

Contact: Matt Archer, Portfolio Manager – Central Programme Delivery
(Matt.Archer@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT6**)

The Cabinet Member is RECOMMENDED to:

- a) **Support the allocation of an additional £5m for Highway Maintenance into the Highway Asset Management Plan (HAMP) capital programme.**
- b) **Support the distribution of that £5m across the various programmes of the HAMP as set out in this paper.**

7. Garsington Road, Oxford Active Travel Scheme (Pages 193 - 244)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/203

Contact: Tayo Akinyosade, Project Manager (Tayo.Akinyosade@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT7**).

The Cabinet Member is RECOMMENDED to:

Approve the following highway improvement measures, as advertised:

- a) **Flat Top Road Humps located at the John Smith Drive, Oxford Business Park, Phipps Road, Napier Road and St. Lukes Road junctions with the B480 Garsington Road,**
- b) **Toucan crossing on the B480 Garsington Road, located approx 74 metres southeast of the centre line of Phipps Road,**
- c) **Shared-Use Foot & Cycleways:**
 - i. **on the south side, from east of the central island on John Smith Drive, to a point northwest with its junction with St. Luke's Road,**
 - ii. **on the north side, from southeast of the central island to Oxford Business Park, to a point southeast of its junction with Phipps Road.**

8. CPZ Parking Permit Eligibility (Various Locations, Oxford) (March 2024) (Pages 245 - 262)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/136

Contact: James Whiting, Parking and Traffic Orders Team Leader
(James.Whiting@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT8**).

The Cabinet Member is **RECOMMENDED** to:

Approve the following proposals in respect of eligibility for parking permits within various Controlled Parking Zones (CPZs) within Oxford, as advertised:

- a) Cowley Central East – i) exclude No.31 Bailey Road from eligibility for resident's parking permits and residents' visitors' parking permits, and ii) allow eligible properties in Lockheart Crescent to apply for two residents permits per property as per others within the zone,
- b) Cowley Central West – exclude No.6 Bartholomew Road from eligibility for resident's parking permits and residents' visitors' parking permits,
- c) Florence Park – exclude i) No.26 Clive Road, and ii) No.7 Cornwallis Close from eligibility for resident's parking permits and residents' visitors' parking permits,
- d) Headington West – exclude i) No.59 Grays Road, ii) No.64 Valentia Road, and iii) No.25 Gipsy Lane from eligibility for resident's parking permits and residents' visitors' parking permits,
- e) Jericho – exclude No.77A (Basement Flat) Walton Street from eligibility for resident's parking permits and residents' visitors' parking permits,
- f) Wood Farm – exclude No.17 Pauling Road from eligibility for resident's parking permits and residents' visitors' parking permits,
- g) Upper Wolvercote – allow all boats at the 'Agenda 21' residential moorings to be eligible to apply for resident's parking permits and residents' visitors' parking permits.

9. **Cherwell and West Oxon Districts - Various Locations: Proposed New and Deleted Disabled Persons Parking Places** (Pages 263 - 330)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/057

Contact: James Whiting, Parking Schemes and Traffic Orders Team Leader
(James.Whiting@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT9**).

The Cabinet Member is **RECOMMENDED** to

Approve the following:

- a) the proposed provision of Disabled Persons Parking Places (DPPP) at: Abbey Road, Banbury; Middleton Road, Banbury; Portway, Banbury; Westbeech Court, Banbury; Western Crescent, Banbury; Woodgreen Avenue, Banbury; Lancaster Close, Bicester; Mallards Way (outside No's 72 & 74), Bicester; Cherry Tree Way, Carterton; Dovetrees, Carterton; The Slade, Charlbury; Walterbush Road, Chipping Norton; Knott Oaks, Combe; Horse Fair, Deddington; The Elms (outside No. 29), Langford; Kent Banks, Long Hanborough; Corn Street, Witney; New Road, Woodstock.
- b) the proposed removal of Disabled Persons Parking Places (DPPP) at: Landells, Bampton; Villiers Road, Bicester; Kestrel Close, Carterton.
- c) defer approval of the proposals at the following locations pending further investigations: Mallards Way (opposite No 91), Bicester; Kytes Place, Kirtlington; The Elms (outside No. 20) Langford; The Village Close, Upper Arcott and Bourton Close, Witney.
- d) defer approval of the removal of DPPP at the following locations: Hudson Street, Deddington.

10. North Leigh: Village 20mph Limit & A4095 40mph Limit Proposals (Pages 331 - 388)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/031

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT10**).

The Cabinet Member is RECOMMENDED to:

- a) Approve the introduction of 20mph & 40mph speed limits in North Leigh as advertised.

11. Yarnton: Amended Speed Limit Proposals (Pages 389 - 396)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/076

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT11**).

The Cabinet Member is RECOMMENDED to:

- a) Approve the extension of the existing 20mph speed limit on Cassington Road in Yarnton as advertised.

12. Charlton-on-Otmoor: Proposed 20 Mph Speed Limits (Pages 397 - 402)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/081

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT12**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of 20mph speed limits in Charlton-on-Otmoor as advertised.**

13. Chesterton: 20 Mph Speed Limit Proposals (Pages 403 - 412)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/049

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT13**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of 20mph & 40mph speed limits in Chesterton as advertised.**

14. Cottisford: 20 Mph Speed Limit Proposals (Pages 413 - 420)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/086

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT14**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of 20mph speed limits in Cottisford as advertised.**

15. Middle Aston: 20mph Speed Limit Proposals (Pages 421 - 430)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/103

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place (**CMDTMT15**).

The Cabinet Member is RECOMMENDED to:

- a) Approve the introduction of 20mph speed limits in Middle Aston as advertised.

16. Over Norton: 20mph Speed Limit Proposals (Pages 431 - 440)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/092

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Corporate Director for Environment and Place **(CMDTMT16)**.

The Cabinet Member is RECOMMENDED to:

- a) Approve the introduction of 20mph speed limits in Over Norton as advertised.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.